



## Getting Started Guide For Students

### Sign In

Welcome!

Sign in to Illinois Virtual Credit Recovery at: <http://www.ILVirtual.org>. Click “Go Now” to login.

From your ILVirtual Dashboard, click the “Launch course” button to access your class. If this the first time you are logging in, you may need to activate your ILVirtual Dashboard to see the progress box and **Launch Course** button. Your course will be activated for launch within 12-24 hours of your course enrollment being processed by your school Registrar.

If you don't know your username or password: use the **Forgot Password** link, contact a staff member at your school for help, or email [ivshelp@ilvirtual.org](mailto:ivshelp@ilvirtual.org) to have credentials sent to your registered email. For security reasons, Apex Learning Support does not distribute sign in information.

### My Apex Dashboard

After launching the course from ILVirtual, you land on the **My Dashboard** screen. From here you can:

- Click a title to launch a course enrollment
- View announcements from your teacher
- Keep track of your progress
- Stay on task by monitoring overdue activities



*View more information by hovering over or clicking on areas like the Progress bar or the Grade to Date number.*

### Announcements

**7/12**  
Please be aware; new assignments posted.

**6/28**  
Email Professor X with your findings by 8pm PST.

[View Announcements](#)

### My Dashboard

[View Progress Report or Add Enrollment](#)

[Track Your Progress](#)

[View Your Grade](#)

[View Active or All Enrollments](#)

[Stay on Task](#)

[Launch Your Course](#)

Course Name	Grade to Date	Progress	Overdue Activities
French I Sem 1	0%	<div></div>	71
U.S. Government and Politics	65%	<div></div>	

### Communication Tools

You may also see links to **Messages** and a **Calendar** below the **Announcements** box on the right.

The **Calendar** shows when assignments are due.

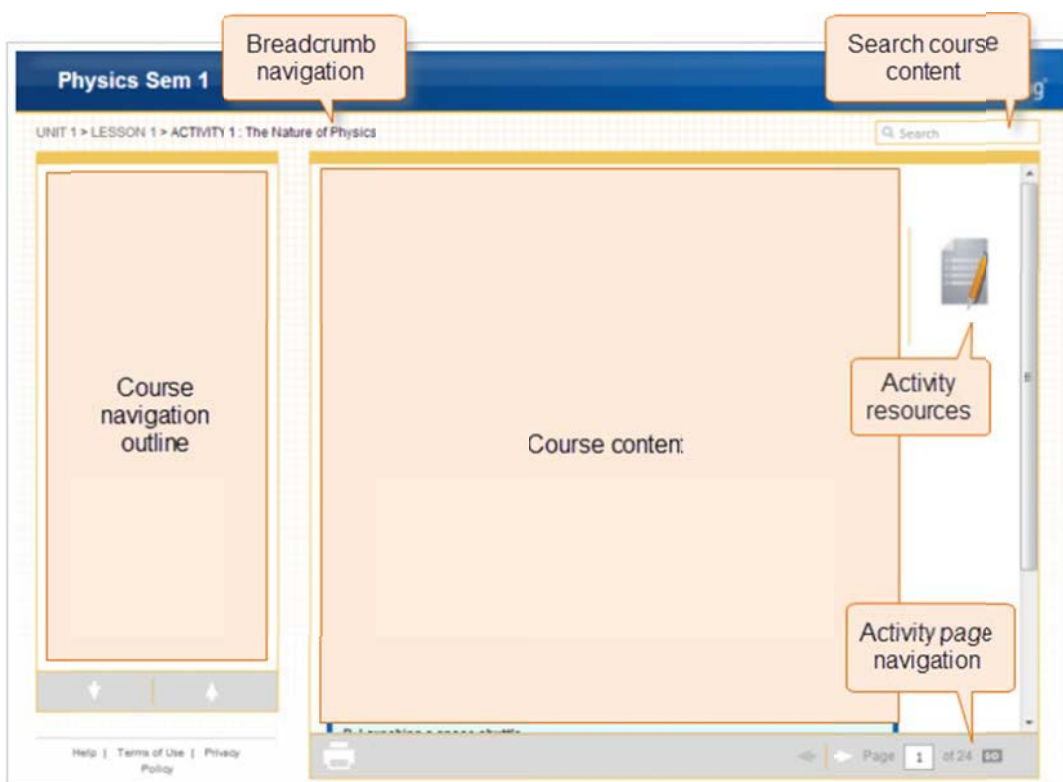
From the **Messages** screen you can:

1. Send a message to your course manager or submit an assignment.
2. View new and old messages.

## Working in Your Course

The majority of your time will be spent working in the course window.

1. Navigate through units, lessons, and activities from the outline on the left.
2. Click through multiple pages of course content from the bottom right.
3. View and complete course material, including printable worksheets and computer-scored quizzes.
4. Scroll to the end of the outline to find useful materials in **Appendix A: Student Resources**.



## Help

To access online Help, sign in to Apex Learning and click the **Help** menu in the upper-right corner of the screen.

Visit **Help > Getting Started** to watch video guided tours and earn a certificate for passing the Student Getting Started Certification Quiz.

You can also contact Apex Learning Support for further assistance. Apex Learning Support can be reached at 1-800-453-1454 or [support@apexlearning.com](mailto:support@apexlearning.com).