

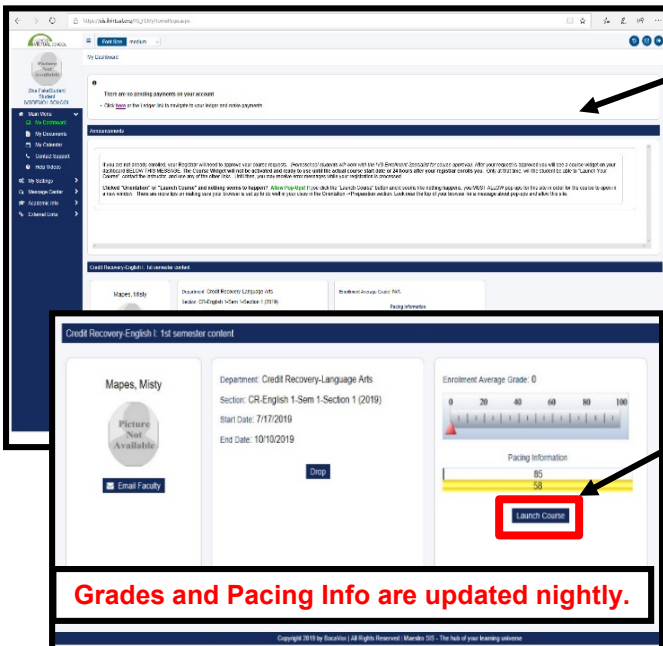
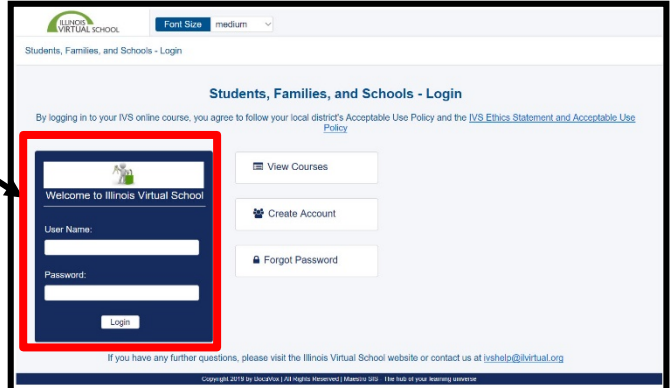
# How to...

## Access Your Credit Recovery Course



Before accessing your course, it is highly recommended that you take the time to prepare your computer first. Please use the “*Prepare your Computer for IVS Courses*” help guide located in the Students and Families Help Center at <https://ilvirtual.zendesk.com/hc/en-us>. **There is a 12-24-hour delay between the time you enroll and the time you can access the course.**

Step 1: Using your IVS username and password, log into the IVS Student Information System at <https://sis.ilvirtual.org>



Your Dashboard will load.

Step 2: Scroll down past the Announcements to locate your **Course Widget(s)**.

Note: Each course you are enrolled in will have its own Course Widget.

You will use the Course Widget to access your courses.

Step 3: To open a course, click the **Launch Course** button in the right column of the Course Widget.

Note: The Launch Course button will only work on the course start date or within 12-24 hours of the time you enrolled in the course.

If you receive an *Error: Not authorized* message when you click the button, then you are trying to soon. Our systems synch at Noon and at Midnight everyday.

**Important:** If you click the **Launch Course** button and nothing seems to happen, you must allow pop-ups. Look in the URL for a pop-up blocker notification, either a red x or shaded box, and select *Always allow for this site*.

### What's in Your Course Widget?

The Course Widget allows you to access your course from the **Launch Course** button, view your grade as of the night before, and see your progress toward completing the course. It also shows your course start and end dates and provides a link to contact your instructor. You can also put in a request to extend your time in the course or drop the course.

Apex Learning Alerts Help Phineas Student

Menu

My Dashboard 29 Enrollments - Active FILTER ACTIONS

Announcements

- 2/4/19 CR-College and Career Prep- READ THIS!
- 2/4/19 NVS Credit Recovery Students- READ THIS!
- 2/26/18 Lab Handouts - Biology - Sem 1

Show all

Messages + VIEW

Calendar VIEW

Courses

Course Name	Grade to Date	Progress	Overview Activities
Algebra I Sem 1	8%	<div style="width: 8%;"></div>	22
Algebra I Sem 2		<div style="width: 0%;"></div>	23
Algebra II Sem 1		<div style="width: 0%;"></div>	41
Algebra II Sem 2		<div style="width: 0%;"></div>	36
Biology Sem 1		<div style="width: 0%;"></div>	27
Biology Sem 2		<div style="width: 0%;"></div>	29

Step 4: Your Apex Learning Dashboard will open. You will see your list of courses, as well as the **Announcements** section. **Be sure to open the "Read This!" announcement so you know what you need before you get started.**

- Step 5: Click the **Name of the Course** **top open it in a new window.**
- Step 6: Click the first Unit name visible to open the unit introduction.
- Step 7: Click the **Start** link to open the unit overview. View and/or read the overview and then click the **Continue** link at the bottom of the window.
- Step 8: The **Pretest\*** will now be available. Click the **Start** link to open the Pretest, and then click a second **Start** link to begin the test.
- Step 9: After the Pretest, the lessons for the unit will be visible. Progress through each lesson and activity as it appears in the window.

Start 1 Unit Overview: Polynomials Welcome, Phineas

Unit 1 Unit 2 Unit 3 Unit 4 Unit 5 Unit 6 Unit 7

Unit 1: Polynomials

INTRODUCTION LESSON 1.1 LESSON 1.2 LESSON 1.3

Polynomials

Unit 1 Overview 1.0.1 Pretest 1.0.1-A Custom Lesson 1.1

Polynomials Not Started

START

Unit 1: Polynomials

INTRODUCTION LESSON 1.1 LESSON 1.2 LESSON 1.3

Polynomials

Unit 1 Overview 1.0.1 Pretest 1.0.1-A Custom Lesson 1.1

Polynomials Not Started 33 points

START

*\*The Pretest will determine your learning plan for each unit. The minimum test-out score is 80%.*